

Work Session

April 9, 2012

6:00 p.m.

Present:

Supervisor S. Reiter; Council Members A. Bax, M. Marra, E. Palmer & R. Winkley; Deputy Sup. G. Catlin; Attorney M. Davis; Eng. R. Smith; Adm./Op. J. Ritter; Budget Officer M. Johnson, Bldg. Insp. T. Masters & Town Clerk C. Brandon.

Also Present: 6 residents and 3 press reps.

The Supervisor opened the meeting followed by the Pledge of Allegiance and a moment of silent reflection.

AGENDA:

Bax: Add an Executive Session request for the Web/Portal/Contractual and Insurance Quotes.

Winkley: Membership/Sanborn Fire Co.,

Reiter: Add approvals for the Exit & Evacuation Plans. Discuss Towns' response to State Auditor and Energy Performance /Danforth Co,

Marra MOVED to accept the amended agenda as presented. Seconded by Bax and carried 5-0.

MAY 2012 MEETING DATE:

Bax MOVED to have the RTBM/May Meeting be held on Thursday, May 24th at 6:00 p.m. Seconded by Winkley and carried 5-0.

ABSTRACT:

Marra MOVED to approve with one addition the regular Abstract of Claims #'s 999 to 1369 and recommend payment in the amount of \$420,694.74 plus a Post Audit of \$137,955.89 and payment of \$350.00 to EnSol Inc. Seconded by Winkley and carried 5-0.

BAX:

WPCC-Connection, Inspection & Infrastructure; I will ask that this item be TABLED for more information.

New Hires for Operator Trainees:

Bax MOVED to appoint Kevin Norwich and Steven Ciszewski as Wastewater Treatment Plant Operator Trainees. Seconded by Marra and carried 5-0.

WINKLEY:

Winkley MOVED for the addition of Matthew J. Reddy of 5781 West Street, Sanborn to the roster of the Sanborn Fire Co. as a Minor Member. Seconded by Bax and carried. 5-0.

REITER:

The Town Clerk has asked that the Board approved the following plans as requested by the NYS Dept. of Labor.

Marra MOVED that the Town of Lewiston adopts the Fire Evacuation Plan and the Emergency Exit Plan as presented. Seconded by Palmer and carried 5-0.

Reiter: As a result of what we did with Nation Grid last year concerning lighting in the Town Hall, J.W. Danforth Co. made a presentation today. You have their info regarding the updating of our mechanical systems for certain buildings within the Town and also for the pump stations in Sanborn and at the treatment plant. This is for information only at this time.

State Audit:

Also, Mr. Johnson, Atty. Dowd and other department heads have come up with responses to the State audit over certain issues. (i.e. drainage) A copy of the response will be in your boxes please give me your comments.

Marra MOVED that the Supervisor be authorized to sign the response letter. Seconded by Palmer and carried 5-0.

Winkley MOVED to enter into an Executive Session. Seconded by Bax and carried 5-0.

Time: 6:15 p.m..

Executive Session:

Present: Supervisor Reiter; Council Members Bax, Marra, Palmer & Winkley; Deputy Sup. Catlin; Atty. Davis & Budget Officer Johnson.

Issues Discussed:

1. Web Portal
2. Insurance Quotes.

Winkley MOVED to exit Executive Session and reconvene. Seconded by Palmer and carried 5-0.

Time: 6:28 p.m.,*

*Minutes taken by Sup. S. Reiter.

Motion to reconvene Work Session by Marra, seconded by Bax and carried 5-0. time 6:30 p.m.

Marra MOVED to engage the 360 Professional Service Group for the Web Portal service at a cost not to exceed \$5,000. Seconded by Palmer and carried.

Marra MOVED to adjourn. Seconded by Winkley and carried 5-0.

Time: 6:33 p.m.

Respectfully submitted & Transcribed by:

Carol J. Brandon
Town Clerk .